अखिल भारतीय आयुर्विज्ञान संस्थान
ALL INDIA INSTITUTE Of MEDICAL SCIENCES
साकेत नगर, भोपाल (मध्य प्रदेश) – ४६२०२४
Saket Nagar, Bhopal (Madhya Pradesh) – 462024

Advertisement No: AIIMS Bhopal/CFM/Projects/AM/ICMR MINDS Project/05, Dated 09/10/2025

Vacancy Notification for temporary/ contractual posts under ICMR-funded project

Eligible candidates are invited to attend the interview in on-site (in person) or online on the dates mentioned below for the following posts on purely **contractual basis** in the extramural research project funded by Indian Council of Medical Research (ICMR) titled "ICMRs Multistate Implementation Research Study on Integration of Screening and Management of Mental and Substance Use disorders with other Non-Communicable Diseases (ICMR-MINDS)" sanctioned to Dr. Anindo Majumdar, Principal Investigator and Additional Professor in the department of Community & Family Medicine at AIIMS Bhopal.

A. **Recruitment for the post of Project Technical Support - III**

1. Number of posts: 03
2. Consolidated Pay: Rs. 28,000 + 5,600 (20% HRA) = Rs. 33,600/- per month
3. Maximum age limit: 35 years
4. Duration of contract: 12 months (likely to be extendable to a total of 24 months or till end of project period, whichever is earlier, and is subject to continuation of funding by ICMR and performance of the employee)
5. Minimum Essential Qualification:

   A) Three Years Graduate degree in relevant subject / field + three Years post qualification experience **or** PG in relevant subject / field

   Or

   B) For Engineering / IT / CS - Four Years Graduate Degree
6. Qualifications (Desirable): Masters in Public Health (MPH)/ Relevant degrees in public health/psychology/nursing/physiotherapy etc. Experience of having worked in funded field-based research projects related to health systems/health services would be desirable.
   Having previous experience of developing and writing reports of projects (with documentary proof) would be desirable.
7. Job Description: To carry out tasks related project management such as field implementation of the project, data collection through quantitative and qualitative interviews, conducting and coordinating trainings, organizing meetings, develop health education and training material/resources, data entry, management & analysis, procurement

and maintenance of tools, equipments, etc., financial record-keeping, literature review, assist in report and manuscript writing, and any other task assigned by PI.

8. The employee would need to have a valid drive license for two-wheeler with gear and own/ arrange for a two-wheeler for travel related to the project.
9. Mode of selection: Written test and Interview by competent selection panel (in person only at the venue mentioned below).
10. Date of recruitment exam**: 28.10.2025 (Tuesday), 10:00 am onwards**
11. Time of Reporting: All the candidates reporting should report **between 9:00 am to 10:00 am** on the date of interview.
12. Reporting Venue**:** Room No 16, Department of Community & Family Medicine, Second Floor, Medical College Building, AIIMS Bhopal.
13. Research Methods, Epidemiology and clinical information regarding NCDs and mental health issues, Data Management, Biostatistics, Human Resource, Material & Financial Management etc. The candidates shall report with
    a. Duly filled application form
    b. Self-attested photocopies of proof of date of birth (birth certificate/class 10th certificate), eligibility qualification mark-sheets, degrees, experience certificate, caste certificate (if applicable), qualifying degree registration with statutory council (if applicable) and other relevant testimonials (e.g., for desired qualification, NOC from employer etc).
    c. Original certificates for verification

    All the candidates should **submit the soft copy** of their application and the above-mentioned documents (i.e. 14. a, b) to the **email id mindsaiimsbhopal@gmail.com latest by 26th October 2025**. Please make a SINGLE PDF file of the filled application form and all necessary documents mentioned above before emailing. The documents should be clearly readable. In case the above-mentioned instructions are not followed, the application is likely to be rejected and the candidate will not be allowed to appear for the interview. In addition to above, all candidates appearing in person or online need to fill a google form the link of which is given below –
    https://docs.google.com/forms/d/e/1FAIpQLSfPIyke53lukyS1vQ9MzCufFFZyEFiE-5K8Y_r1Wo6ZP8RMww/viewform?usp=header

14. The date of recruitment exam would be used as the cut-off for calculation of age to consider eligibility.
15. **Age Concession:** Age relaxation is admissible in respect of SC/ST/OBC candidates, Retrenched Government Employees, Departmental Candidates (including projects), and ex-servicemen in accordance with the instructions issued by the Central Government from time to time. Age concession to the extent of services rendered in the research projects will also be admissible for experienced and skilled persons.
16. No TA/DA will be paid for attending the interview.
17. The advertisement is hosted at the websites of AIIMS Bhopal (www.aiimsbhopal.edu.in)
18. **Application Fees: Nil**

Dr Anindo Majumdar, M.B.B.S, M.D.
Principal Investigator,
Additional Professor
Department of Community & Family Medicine
Room No 16, 2nd Floor, Medical College Building
All India Institute of Medical Sciences (AIIMS)
Saket Nagar
Bhopal-462020 (MP).

Advertisement No: AIIMS Bhopal/CFM/Projects/AM/ICMR MINDS Project /05 Dated 09/10/2025

TERMS & CONDITIONS

1. **It is candidates responsibility to ascertain and ensure their eligibility as per the prescribed qualification and experience. Any misinformation detected at any stage will make the candidate liable for legal action. Permission to appear in the selection process does not approve the eligibility of the candidate. Even after qualifying the selection process, the candidate may be rendered disqualified at the time of document verification if he / she doesn't fulfil essential eligibility criteria.**
2. These appointments will be made from the staff strength sanctioned to the extra-mural project and employment in this extra-mural project will not vest any right to candidate for appointment within the sanctioned staff strength of AIIMS Bhopal or ICMR.
3. **Tenure:** The assignments are purely on contract basis for the period specified above. This appointment will not vest any right to claim by the candidate for regular appointment or permanent absorption in AIIMS Bhopal or ICMR or for continued contractual appointment.
4. **Expiry of Contract:** The contract will automatically expire on completion of period specified above until it is renewed with mutual consent for the decided period. The contractual appointment can be terminated at any time by either side by giving 30 days' notice or salary in lieu thereof.
5. **Leave:** The leave entitlement of the appointee shall be governed in terms of the ICMR leave policy governing ad-hoc/ extramural / short term research projects as amended from time to time.
6. **Accommodation:** No hostel or any other accommodation will be provided by the Institute / Principal Investigator. Accommodation at the field site of project **(Vidisha District)** when posted at that site will be responsibility of the candidate. Project funds will not be provided for this.
7. The candidate who is already in government service shall submit **'No Objection Certificate"** from the present employer at the time of interview (in person candidates)/before interview for online candidates.
8. The prescribed qualification is minimum essential qualification and mere possessing the same does not entitle any candidate for selection.
9. The candidate should bring along original certificates in support of his/her age, educational/ professional qualification, experience etc., two recent passport size colour photographs. One set of self-attested photocopies of the relevant documents would need to be submitted with the application form. Failing these, he/she will not be allowed to participate in the interview/written test.
10. The candidate applying in response to this advertisement should satisfy themselves regarding their eligibility in all respects.
11. No travelling or other allowances will be paid to the candidate for appearing in the interview/written test or for joining the post.

12. Canvassing of any kind will lead to disqualification.
13. Private practice of any type is prohibited.
14. S/he can be posted at any place as per the requirement of the project including rural areas / field sites.
15. S/he is expected to conform to the rules of conduct and discipline as applicable to the institute employees.
16. The decision of the competent authority regarding the selection of the candidate will be final and no representation will be entertained in this regard.
17. The candidate should not have been convicted by any Court of Law.
18. In case any information given or declaration by the candidate is found to be false of if the candidate has wilfully suppressed any material information relevant to his appointment, he/she will be liable to be removed from the service and any action taken as deemed fit by the appointing authority.
19. Applications incomplete in any aspect will be summarily rejected.
20. The Competent Authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
21. All information / updates pertaining to this advertisement including date of written examination, result, joining etc will be displayed on the AIIMS Bhopal (www.aiimsbhopal.edu.in) website and notice board of department of CFM of the institute.
22. No individual intimation may be sent by the AIIMS Bhopal to applicants. It will be the responsibility of applicants to keep abreast of the developments by visiting institute website regularly.
23. All disputes will be subject to jurisdictions of Court of Law at Bhopal.

Dr Anindo Majumdar, M.B.B.S, M.D.
Principal Investigator,
Additional Professor
Department of Community & Family Medicine
Room No 16, 2nd Floor, Medical College Building
All India Institute of Medical Sciences (AIIMS)
Saket Nagar
Bhopal-462020 (MP).