No.A-12035/1/2023-E1 (Comp. No.11720)
Government of India
Department of Personnel and Training
Staff Selection Commission (HQs)
(Establishment Section)

Block No.12, CGO Complex
Lodhi Road, New Delhi-110003
Dated: 27 May, 2025

CIRCULAR

Sub: Engagement of retired Government servant as Consultant in Staff Selection Commission-reg.

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Staff Selection Commission invites applications from the retired Government officers, who have retired as Deputy Director (OL) or Assistant Director (OL) for engagement as Consultant in the Commission. The details/eligibility of engagement is as under:

1.	Designation	Consultant
2.	Period of engagement	01 (one) year
3.	No. of Personnel required	01 (one)
4.	Place of Posting	Staff Selection Commission (HQs), New Delhi
5.	Remuneration per month	As specified in Department of Expenditure's OM No.3-25/2020-E-III/A dated 09.12.2020.
6.	Age Limit	The maximum age-limit shall not be more than 62 years of age on the last date of receipt of applications.
7.	Eligibility	Retired as: (i) Deputy Director (OL) level-11; or (ii) Assistant Director (OL) level-10 having 05 years of regular service.
8.	Nature of duties	Matters related to Official Language Division
9.	Working Hours	Normal office timing. Also may be called to attend the office on Saturday, Sunday or any Holiday in case of exigencies of work.
10.	Applications to be forwarded to	The Under Secretary (Admin.-I), Staff Selection Commission (HQs), Room No.712, Block No.12, CGO Complex, Lodhi Road, New Delhi-110003.

11.	Closing date for submission of applications	Application in the prescribed pro-forma (Annexure-I) along with all necessary documents including service certificate should reach within 02 weeks from the date of publication of the advertisement on the website of the Commission.

2. The above said engagement is purely temporary and on contract basis. The selected candidate will not have any right to seek regularization in any post in this Commission. Further, the selected person will be governed by instructions issued vide Department of Expenditure OM No.3-25/2020-E.IIIA dated 09.12.2020 as amended from time to time.

Encls: As above

27.05.25

(Mandeep Singh)
Under Secretary (Estt.)

To

1. All the Ministries/Departments/Organizations of the Govt. of India with the request to give wide publicity to the Circular among the concerned.
2. Department of Personnel & Training, North Block with request to upload DoPT's website.
3. IT Section, SSC (HQs) for publishing the vacancy in the Commission's website.
4. E-office Notice Board/Guard File.

Copy for information:

1. The Under Secretary (Services), D/o Official Languages, NDC-II Bhawan, B-Wing, 4th Floor, Jai Singh Road, New Delhi-110001.

Annexure-I

PRO FORMA

Application for engagement of Consultant in Staff Selection Commission

Affix recent passport size photograph

1. Name:
2. Date of Birth:
3. Aadhar No.:
4. Permanent Address:
5. Present Address:
6. Date of Retirement:
7. Department Retired from:
8. Last Designation held:
9. Last Pay Level/Grade Pay:
10. Copy of Service Certificate:
11. Last pay drawn (Copy of LPC):
12. Pension drawn (Copy of PPO):
13. Educational Qualification:
14. Mobile No.:
15. E-mail ID:
16. Details of employment at or before retirement:

Sl. No.	Department/Organization/Institute	Post held	Period		Nature of duties
			From	To	

17. Additional relevant information, if any, in support of your suitability for the said engagement (attach separate sheet, if necessary).

DECLARATION

I hereby declare that all the statements/information made by me in this application is true and complete as on the date of submission of this application. I have carefully read the relevant Circular and ready to accept all the terms and conditions as mentioned in it. I understand and agree that in the event of any information being found false or incorrect/incomplete or ineligibility being detected at any time before or after selection/interview, my candidature is liable to be rejected and I shall be bound by the decision of the Staff Selection Commission.

Place:

Date:

Signature of the applicant